

# Guidelines for Planning

Names: \_\_\_\_\_

Title of Project: \_\_\_\_\_ Due Date: \_\_\_\_\_

The final outcome of this project is a video (or other approved presentation format) that promotes responsible democracy. The documentary should inspire viewers to take action to be responsible citizens.

Make a Plan.

- Determine your timeline of the project. Look at the final due date and plan the following steps:
- Decide the main issue/focus of the presentation.
- Determine an appropriate audience and format for the presentation.
- Discuss the focus and storyline of the documentary.
- Determine group roles (camera, script, interviewer, phone contact, etc.).
- Write an outline for the script; include a clearly stated purpose.
- All group members should contribute to the writing and editing of the script.
- Contact the audience or publisher of the presentation, if needed.
- Create the presentation, using images, video, music, and text, as appropriate.
- Check for spelling, neatness, and style.
- Give credit for research and resources.

Guidelines:

- The final presentation will be shared with students and other audiences to teach them about democracy and inspire others to serve and take action.
- The presentation should be 3 to 6 minutes long.
- The presentation should include text and images that support the main idea.
- Include music in the background of audio/visual presentations.
- The rough plan should be approved by the teacher by this date: \_\_\_\_\_

