

# Interviewing Template

Use this template during and after interviewing the person from the non-profit organization that you have chosen. Use the back or another piece of paper for additional notes.

Name of Organization:

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Location of Organization:

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Contact Number and Contact Person:

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Name of Person Interviewed: \_\_\_\_\_

Interviewee's Position in the Organization: \_\_\_\_\_

Summary of What the Organization Does (for the community, the duties included):

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How the Interviewee became involved in the organization: \_\_\_\_\_

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Important Quote #1: \_\_\_\_\_

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Important Quote #2: \_\_\_\_\_

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Important Quote #3: \_\_\_\_\_

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" Has being a part of this organization changed the way you feel about yourself? If so, how?"

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