

Overview

Benchmarks to move on: have your teacher sign when it is completed:

Task	Teacher signature
Task list	
Outline	
Workshops	

Step 4 Overview Sheet –

Topic: _____

Group Members:

Group Agreements:

1. We all promise to listen to each other's ideas with respect.
2. We all promise to do our assigned work to the best of our ability.
3. We all promise to turn in our work on or before due dates
4. We all promise to ask for help if we need it.
5. We all promise to share responsibility for our success and for our mistakes.
6. We all promise to turn in work that is our own.

Group signatures:

Procedure to remove a group member:

1. Bring the problem to the teacher for moderation. (Teacher will have discussion with group to help them refocus and get on track)
2. Lunch time meeting with non-working group member and a group representative.
3. Removal from the group – removed person is responsible for completing project on their own.

